



Education

Public Schools NSW



Community Code of Conduct

July 2019

Overview

A community code of conduct helps maintain an environment and culture of mutual respect throughout the school. All members of the school community have the right to an environment free from harassment and to communicate in a positive and cooperative manner. Our school works to create a positive environment for students, staff and community members.

Aims

The code of conduct for the Leichhardt Public School community outlines the way in which members of the community visit, work and volunteer in our school. The documents aims to:

- Support the safety and wellbeing of students, families and staff
- Outline behavioural principles and expectations
- Provide guidelines to promote respectful interactions between members of the school community
- Outline the consequences for any member of the school community who chooses not to meet these standards of behaviour

Parents and Caregivers

Parents and carers can expect:

- To be treated with respect and courtesy by all members of the school community
- To be welcomed into our school to work in partnership with our staff
- Communication from school staff will be timely, polite and informative
- Relationships with school staff are based on transparency, honesty and mutual respect
- To be treated fairly, listened to and clearly communicated to regarding their child
- To be treated with tolerance, diversity and understanding

Responsibilities

Parents and carers have the responsibility to:

- Use respectful language towards all members of the school community
- Remain calm and polite when communicating with all members of the school community

- Not approach another person's child with concerns
- Be aware that events have many sides, be prepared to listen to those sides and seek to verify facts to find a solution to concerns
- Be mindful of teacher's workloads before and after school and make an appointment to meet at a mutually convenient time to meet and discuss issues

Concerns and Complaint Handling

All members of the school community have the right to have their concerns and complaints heard. In most cases these concerns are managed informally to reach an agreeable outcome for all parties involved. Informal resolution at local level is often the best outcome for all parties.

Formal complaints can be made in writing to the school and will be directed to the appropriate person. The Department of Education Complaints Handling Procedures guides the management of complaints. https://education.nsw.gov.au/policy-library/associated-documents/School-complaint-procedure_AC-1.pdf

Use of Inclosed Lands Act

In rare cases, where people wishing to express their concerns do so in an aggressive, threatening or violent manner, the Principal (or nominee) has the legal authority under the Inclosed Lands Act to:

- Direct the person (or people) to immediately leave the school grounds
- Call the police to remove the person should he/she refuse to comply
- Withdraw future permission (in writing) for the person (or people) to enter the school grounds without the permission of the Principal
- Seek further legal advice

This includes face to face contact but also includes phone calls, emails to or about staff or directed towards staff or the school.

Policy Review

This policy will be reviewed annually or as required

Document history – Version 1 – 04/07/2019

Approving Officer – Chris Buenen (Principal)

Implementation – Term 3, 2019